

Minor Work Permit Application



Date:

1. Birth Certificate
2. Social Security Card
3. Letter of Intent to Employ from the prospective employer
4. Physical dated within one year of the date you are applying for work permit
5. Principal form verifying minor is receiving satisfactory academic progress to work part time. (This is only required during the school year)

NOTE: The parent/guardian's presence at the time of the application is required under section 205/12 of the Illinois Child Labor Law.

Student Information

Minor's Name

Minor's Social Security Number

Birth Date

Address

City/State/Zip

County

Phone Number

Parent/Guardian

School Information

School Name

Address

County

Alexander

Jackson

Perry

Pulaski

Union

Employer Information

Company Name

Address

City/State/Zip

Phone Number

Type of Business

Minor's Job Title

Minor's Work Hours

Consent of Parent or Guardian

I hereby give my consent to my child/ward to engage in part-time employment with the employer indicated on this application and agree to comply with the stated regulations and law applicable to the specific type of employment for which this application is being submitted. I give my permission to release any/all medical report information to commensurate with Illinois Revised Statutes, Chapter 48, section 31.12, sub-section [d] (4), it deems necessary in connection and for the sole purpose of my child/ward obtaining an employment certificate as that term is defined under the Child Labor Laws of the State of Illinois. Any description of a prior or existing physical condition which may, in the judgment of the school district and/or student's physician, be the basis for limiting the issuance of the employment certificate shall not constitute a violation of any right of a minor student which is guaranteed under the Family Educational Right to Privacy Act.

Signature of Parent/Guardian

Date

State Of Illinois, Department Of Labor

Principal's Statement To Issuing Officer

Required by Section 12 of the Child Labor Law, 820 ILCS 205/1-22

Date _____ Name of School _____

This is to certify that the undersigned has interviewed _____
residing at _____ and that
said minor requests that an employment certificate be issued permitting employment outside
of school hours.

The school records disclose that above-named minor was born _____ and has
completed the _____ Grade. The minor is in school from _____ AM to _____ PM
with _____ hour for lunch.

Parents' names are:

Parents/Legal Guardians: _____

According to the school records, above-named minor is making satisfactory progress;
therefore, I recommend an employment certificate be issued for present employment.

Principal _____ By _____

MINOR, PLEASE NOTE: EMPLOYMENT CERTIFICATES ARE ISSUED BY CITY AND COUNTY
SUPERINTENDENTS OF SCHOOLS OR THEIR DULY AUTHORIZED AGENTS IN EACH SCHOOL DISTRICT.

NOTE: THIS IS NOT AN EMPLOYMENT CERTIFICATE BUT SHOULD BE DELIVERED TO THE ISSUING
OFFICER WHO WILL ISSUE NECESSARY CERTIFICATE AS REQUIRED BY LAW. THIS FORM MAY BE
REPRODUCED BY LOCAL SCHOOL AUTHORITIES AND ADDITIONAL INFORMATION ADDED IF NECESSARY
TO MEET LOCAL CONDITIONS.

State Of Illinois, Department Of Labor

Certificate Of Physical Fitness

Required by Section 12 of the Child Labor Law, 820 ILCS 205/1-22

Name _____ Date of Birth _____

Address _____

City _____ State _____ ZIP Code _____

Sex _____ Eye Color _____ Hair Color _____

Name of Employer _____

Address of Employer _____

City _____ State _____ ZIP Code _____

Description of Work Requested:

--

Remarks: (Physical Fitness for Requested Work):

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Name of Examiner _____

Signature of Examiner _____

Date _____

PARENT/GUARDIAN APPROVAL

Date

Parents Name(s):

I hereby give my permission for

Minor's Name

to work at

Place of Employment

Signature of Parent/Guardian