

# ADMINISTRATORS' ACADEMY CO-OP

## JACKSON-PERRY & FRANKLIN-WILLIAMSON COUNTIES

Regional Office of Education #30  
Jackson Co. Courthouse  
Murphysboro, IL 62966  
Phone #: 618-687-7290  
Fax #: 618-687-7296

**Donna S. Boros**  
Regional Superintendent  
ROE #30

**Matt Donkin**  
Regional Superintendent  
ROE #21

Regional Office of Education #21  
202 W. Main St  
Benton, IL 62812  
Phone #: 618-438-9711  
Fax #: 618-435-2861

---

### ADMINISTRATORS' ACADEMY

#### Evaluation of Certified Staff

**PRESENTER:** Dr. Gary Hartlieb  
**DATE:** September 14 & 15, 2011  
**LOCATION:** 17<sup>th</sup> Street Annex Restaurant, Murphysboro  
**TIME:** 8:30 AM – 9:00 AM Registration  
9:00 AM – 3:30 PM Workshop  
**LUNCH:** Provided  
**FEE:** \$220.00

This Administrators' Academy Program, The Evaluation of Certified Staff, is the one basic program required for all school administrators who will be responsible for evaluation of teachers and any other certified personnel. It is very important that administrators have this showing on their records. This is the NEW REVISED EDITION for this workshop.

To register, complete the registration form below and return it with the fee by Friday, September 2, 2011, to the Regional Office of Education, Jackson County Courthouse, Murphysboro, IL 62966. Please make the check payable to the **Regional Office of Education**.

Persons registering for this course are asked to bring with them to the first meeting a copy of their District Evaluation Plan and a copy of the Evaluation Instrument.

If you have any questions, please contact Charles Swinney at 618/687-7290.

**Participation is limited to 25.**

---

### ADMINISTRATORS' ACADEMY

#### Evaluation of Certified Staff

September 14 & 15, 2011

Name \_\_\_\_\_ SS# or IEIN \_\_\_\_\_

School District and Number \_\_\_\_\_

School Building \_\_\_\_\_ Position \_\_\_\_\_

Phone \_\_\_\_\_ FAX: \_\_\_\_\_

Email Address \_\_\_\_\_