

FREEDOM OF INFORMATION ACT

PUBLIC ACCESS PORTAL

Jackson-Perry Regional Office of Education FREEDOM OF INFORMATION Request for Examination or Copy of Public Records

-PLEASE PRINT LEGIBLY-

Requester's Name: _____

Address: _____

Telephone No.: _____

Records sought (be as specific as possible): _____

Please indicate if you wish to inspect the above captioned records or wish a copy of them.

_____ Inspection

_____ Copy

(Signature of Requester)

COPY FEES

There is a \$.15 charge per page for all pages over 50.

Color Copies - Not Available

Electronic Copy - (when available)
TBA

Payment in advance where applicable.

The agency will respond to or deny a request for public records within 5 business days after its receipt. However, that time period may be extended for an additional 5 business days from the date of the original due date. If additional time is needed, the agency will notify the requestor in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced. Should your request be denied in - whole or in-part, you will be notified under separate cover. If so, the information below will be applicable.

REQUEST FOR REVIEW: If your request for records has been denied, in-whole or in-part, you have the right to appeal this decision to: Illinois Attorney General's Office, Public Access Review, 500 S. 2nd Street, Springfield, Illinois 62706, 217/558-0486, publicaccess@atg.state.il.us

_____ Please check if this request for records is being made for a commercial purpose. Section 2 of the Freedom of Information Act states: "Commercial purpose means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation of advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose"